

# Gold Creek Child Development Center

## COVID-19 Mitigation Plan

This plan includes policies and procedures for Gold Creek Child Development Center (GCCDC) during the COVID-19 Pandemic. GCCDC reserves the right to make changes to the COVID-19 Mitigation Plan without the regular 30-day notice for changes to policies and procedures.

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# Introduction

Families and staff are expected to respect this policy, be open and honest with GCCDC, and err on the side of caution in all cases.

By enrolling their student with GCCDC during this time, families agree to follow all GCCDC policies and procedures, including the Parent Handbook and those outlined in this Plan. Likewise, staff must adhere to all GCCDC policies and procedures, including this Plan. Failure to do so could result in a student being immediately expelled from GCCDC or in disciplinary action being taken against the staff member.

## Hours of Operation & Check-In/Out

GCCDC will temporarily change its hours of operation to 8:00 am - 5:00pm. Drop-off will be 8:00 - 9:00am, and pickup will be 4:00 - 5:00pm. At these times, please follow the Brightwheel check-in/out prompts and truthfully and accurately answer questions regarding each student's health. Temperature checks are required of all students and family members entering GCCDC.

## Illness and Disease Prevention

The following steps are being implemented to slow the spread of illness and disease at GCCDC:

- GCCDC requires all families and staff to adhere to local, state, and federal COVID-19 policies and procedures.
- GCCDC parents/guardians, staff, and visitors are required to truthfully and accurately answer COVID-19 screening questions upon arriving at GCCDC each day.
- Staff are required to be fully vaccinated or to have a reasonable accommodation approved by the Board of Directors.
- When in GCCDC, all parents/guardians and visitors are required to wear a mask.
- **GCCDC requires students/staff to take a COVID-19 test if they have: (1) a temperature above 100.4 degrees Fahrenheit; and (2) a new persistent cough.**<sup>1</sup> The student/staff member may not return to GCCDC until they have tested negative for COVID-19 and informed GCCDC of that test result. Likewise, if a household member of a student/staff member displays both of these

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<sup>1</sup> For all signs of illness (fever, vomiting, diarrhea, etc.), refer to pages 19-20 and 39 of GCCDC's Parent Handbook, available at <https://www.goldcreekchilddevelopment.com/forms-and-documents>.

symptoms, the household member must receive a negative COVID-19 test before the student/staff member may return to GCCDC.

- In the event of a positive COVID-19 test result, see the Positive COVID-19 Test Protocol below.

Parents/guardians who would like their student to wear a mask at GCCDC may provide a mask for their student so long as the student is three years of age or older. If parents/guardians provide a mask for their student, they must agree to the following:

- Students will not be forced to wear the mask. If provided by parents/guardians, teachers will encourage the student to wear the mask, but will not force them to wear it.
- Masks must be clearly labeled with the student's first and last name.
- Students must remove the mask during rest and meal times.
- By providing a mask, parents/guardians are agreeing to launder their student's mask daily.
- If the student is unable to wear the mask effectively, GCCDC teachers will try to teach him/her proper mask wearing techniques. However, if the student is still unable to wear the face mask in a safe manner, the mask will be put away.

## Positive COVID-19 Test Protocol

Parent(s)/guardian(s) must inform GCCDC administrators immediately if their student or household member tests positive for COVID-19. Staff members are responsible for immediately informing GCCDC administrators if they test positive or a household member tests positive for COVID-19.

If an individual who has tested positive for COVID-19 has been at GCCDC within the past 48 hours, GCCDC will immediately close for a minimum of 24 hours per Government Services Administration (GSA) policy. Additionally, GCCDC will contact the local health department for guidance.

The anonymity of the individual who tested positive for COVID-19 will be protected to the extent possible. The parents/guardians of students in the same classroom as the COVID-19 positive individual will be informed that their student was exposed, or potentially exposed, as applicable. GCCDC will notify all GCCDC parents/guardians: (1) that a confirmed COVID-19 positive individual was in GCCDC; (2) which classroom(s) they were in; and (3) the date that person was last in GCCDC.

The following guidance is for GCCDC students who test positive for COVID-19:

If You Test Positive for COVID-19	
<p><b>Students, regardless of vaccination status</b></p>	<p>1. Stay home for 5 days. (Day 0 is the first day of symptoms or a positive COVID-19 test.)</p>
	<p>2. If you have no symptoms* after 5 days, you can return to GCCDC on day 6, provided that on days 6-10 you take a rapid home antigen COVID-19 test each morning and receive a negative result before entering GCCDC. (The date of your exposure is day 0.)</p> <p>Watch for symptoms through day 10.</p> <p><i>*Individuals must be fever-free for 24 hours without the use of fever-reducing medication.</i></p>
	<p>3. If you have symptoms on/after day 6, stay home until symptoms resolve*. If your symptoms resolve between days 6-10, take a rapid home antigen COVID-19 test each morning and receive a negative result before entering GCCDC.</p> <p>Watch for symptoms through day 10.</p> <p><i>*Individuals must be fever-free for 24 hours without the use of fever-reducing medication.</i></p>
	<p>4. If you have symptoms on/after day 10, stay home until symptoms resolve.* You may return to GCCDC once your symptoms have resolved* and you receive a negative result from a sequential COVID-19 test.</p> <p>Sequential COVID-19 tests must be spaced out by at least 24 hours.</p> <p><i>*Individuals must be fever-free for 24 hours without the use of fever-reducing medication.</i></p>

# Positive COVID-19 Close Contact Protocol

If a student or staff member comes into close contact with someone who tests positive for COVID-19, GCCDC administrators must be immediately informed by a parent/guardian of the student or the staff member, as applicable. A close contact is someone who was less than 6 feet away from an infected person (laboratory-confirmed or a clinical diagnosis) for a cumulative total of 15 minutes or more over a 24-hour period. People who are exposed to someone with COVID-19, after the COVID-19 positive individual completed at least 5 days of isolation, are not considered close contacts.

Note that this guidance is individual to each student/staff member. Accordingly, for families with multiple students enrolled at GCCDC, each student’s close contact with someone who tests positive for COVID-19 is analyzed separately.

The following guidance is for GCCDC students who come into close contact with someone who tests positive for COVID-19:

If You Had Close Contact With Someone with COVID-19	
<b>If the student tested positive for COVID-19 via a PCR test, informed GCCDC of the date they received the positive test, and recovered within the past 90 days.</b>	1. If you have no symptoms, you can return to GCCDC. (The date of your exposure is day 0).
	2. Watch for symptoms through day 10. If you develop symptoms, follow the Positive COVID-19 Protocol (see above).
<b>All other students, regardless of vaccination status</b>	1. Stay home for 5 days or, if you have no symptoms, you can return to GCCDC, provided that on days 1-5 you take a rapid home antigen COVID-19 test each morning and receive a negative result before entering GCCDC. (The date of your exposure is day 0.) Watch for symptoms through day 10.
	2. If you opt to stay home for 5 days, take a COVID-19 test on day 5. If results are negative, and you have no symptoms, you may return to GCCDC on day 6. Watch for symptoms through day 10.
	3. If you develop symptoms or receive a positive COVID-19 test result, follow

	the Positive COVID-19 Protocol (see above).
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## Unexpected Closures

The COVID-19 situation in Juneau is precarious. While GCCDC will do everything it can to mitigate closures, parents/guardians should also be prepared for unexpected closures and discuss this possibility with their employers.

Given the policies set forth in this COVID-19 Mitigation Plan, there is a potential GCCDC as a whole or individual classrooms could be unable to open due to staffing shortages. If a classroom cannot safely open due to being short-staffed, parents/guardians will be notified as soon as possible.

Long term closure decisions will be made by GCCDC’s Board of Directors. In the event of such a closure, the GCCDC Board of Directors will also make decisions involving charging tuition and/or issuing refunds.